



ASSISTANT, IPAC & OCCUPATIONAL HEALTH

DEPARTMENT: QUALITY, PATIENT SAFETY & RISK MGMT. / OCCUPATIONAL HEALTH
REPORTS TO: MANAGER, QUALITY PATIENT SAFETY & RISK MGMT. / DIRECTOR, HUMAN RESOURCES
STATUS: TEMPORARY FULL-TIME
SHIFT: DAYS (EVENINGS, NIGHTS AND WEEKENDS AS REQUIRED)
COMPENSATION: COMMENSURATE WITH EXPERIENCE AND EDUCATION
UNION: NON-UNION
AVAILABLE TO: INTERNAL AND EXTERNAL CANDIDATES
DATE POSTED: MARCH 19, 2024

POSITION DESCRIPTION:

This role is responsible for directly supporting the execution of goals, strategic objectives and operations of both the Infection Prevention & Control ("IPAC") and Occupational Health programs at HHHS.

In the IPAC capacity, the incumbent will report to the Manager of Quality, Patient Safety & Risk Management and will collaborate closely with other IPAC Nurses. Responsibilities will include conducting infection surveillance, providing infection control education, collecting and reporting on data and statistics, responding and managing outbreaks, and maintaining regulatory compliance.

In the Occupational Health capacity, the incumbent will report to the Director of Human Resources and will collaborate closely with the Occupational Health Nurse. Responsibilities will include maintaining health records for employees (including testing for mask fit and TB exposure), providing immunization clinics, and supporting the Occupational Health Nurse.

QUALIFICATIONS:

- College Diploma in a health-related field, i.e., medicine, nursing, laboratory technology, public health, or biology.
- Minimum three to five years' experience in the health sector.
- Upon hire (depending on IPAC education previously obtained) at minimum the Infection Control and Staff Development Lead must enroll and complete IPAC certificate course if formal IPAC education has not previously been achieved.
- As per Ontario Regulation 246/22 and Fixing Long-Term Care Home Act, 2022, Within three years of hire, the Infection Control and Staff Development Lead shall have current certification in infection control from the Certification Board of Infection Control and Epidemiology (ss. 102(5) and 102(6) of the Regulation).
- Knowledge of the legislation, guidelines and regulations as they relate to the position and responsibilities of the Long-Term Care Services sector.
- Demonstrated experience with health promotion and health education/teaching activities.
- Demonstrated experience with the promotion and implementation of clinical best practices.
- Ability to deal cooperatively and effectively with all levels of staff, unions/employee/client groups and ability to foster cooperative/collaborative working relationships.
- Demonstrated knowledge of best practices for adult education and group facilitation.
- Experience working with diverse stakeholders to achieve goals and tailor education content for the target audience.
- Demonstrated clinical knowledge and skills in the care of the geriatric population, as well as training in dementia awareness considered an asset.
- Proficiency in Point Click Care considered an asset
- Ability to work outside regular business hours, including evenings, nights and weekends, as required.

SUBMIT APPLICATION AND RESUME TO:

Human Resources
Haliburton Highlands Health Services
Box 115, Haliburton, ON K0M 1S0
E-mail: hr@hhhs.ca
Fax: 705-457-4609

PLEASE QUOTE JOB NUMBER:

2024-25

DEADLINE:

March 27, 2024 @ 1600 Hours

Haliburton Highlands Health Services thanks all applicants, however, only those selected for an interview will be contacted. If you are contacted by HHHS regarding a job opportunity or testing, please advise if you require accommodation. Information received relating to accommodation needs of applicants will be addressed confidentially.