

INTEREST POSTING – EPIC CREDENTIALLED TRAINERS

We are looking for interested team members to join our HHHS Epic Team as Credentialed Trainers in our Emergency and Inpatient Department

Background:

HHHS will be going live with the Epic Clinical Information System this fall. This will transform healthcare in our region and enhance the patient and provider experience.

What is a Credentialed Trainer?

- Credentialed Trainers will train our staff on how to use the Epic Clinical Information System. Credentialed Trainers will attend formal training classes at HHHS and become certified in specific Epic applications over a five- to six-week period.
- Once certified, the CTs will work closely with the Epic and HHHS teams in the preparation and delivery of staff training. CTs will not be directly responsible for training physicians, though they may be supporting the physician credentialed trainers.
- Becoming a CT is a great way to learn the system in advance and support your colleagues in this exciting transition from paper to electronic documentation.

Other important points about becoming a Credentialed Trainer

You will:

- Be dedicated to the project from mid-July to November 2021 (based on Go-Live Date)
- Complete a five- to six-week formal certification program beginning in mid-July, 2021
- Provide classroom and one-on-one training to staff
- Assist in the development and validation of the training environment and testing of the live environment
- Facilitate personalization labs
- Help the project team resolve issues and provide proposed solutions

You're an ideal Credentialed Trainer if you:

- Have a passion for educating others
- Are seen as a leader in your area
- Have excellent verbal communication, organizational and speaking skills
- Are comfortable with technology
- Are self-motivated with a high attention to detail

Time Commitment and Expectations:

- This is a temporary full-time assignment beginning mid July 2021 for approximately four to five months
- Hours will typically be Monday to Friday, with the possibility of some evening hours
- The ability to grant time off work will be subject to the requirements of the project

Other Important Information:

- All employees that are selected to be a Credentialed Trainer will maintain their current classification and compensation rate.
- Compensation for hours of work will be in accordance with your current collective agreement (if unionized) or in accordance with HHHS policies (if non-unionized).

To apply or if you have Questions:

All HHHS staff are eligible to apply. As a first step, please submit your expression of interest to your Manager as soon as possible.

Posting will remain up till all positions filled